

**TOWN OF SHEFFIELD
CONSERVATION COMMISSION
JUNE 23, 2014
DOWNSTAIRS MEETING ROOM
7:00 PM**

Board Members Present: Don Ward, Chairman
James Collingwood, Sr.
Howard Chezar
Cheryl Blackburn

Board Members Not Present: Peter Stiglin

Others Present: Jill Hughes, Clerk
Members of the public (see sign in sheet)

Chairman Don Ward called the meeting to order at 7:03 pm.

Weatogue Road Enforcement Order: Jeff Collingwood was present to discuss the Invasive Species Monitoring and Management Plan for Weatogue Road. NHESP has approved the plan. *D. Ward motioned, with a second from J. Collingwood, Sr. to include the engineering revisions to Weatogue Road and to include the following documents to the Enforcement Order: Email dated 5/23/14 from Julie Richburg (Trustees of Reservations), letter from NHESP dated 6/11/14, Stantec Invasive Species Monitoring and Management Plan for Shoulder Repair Areas along Weatogue Rd dated 5/28/14 with current revisions, Brent Powers email dated 6/2/14 and the as built plans that will be submitted by the end of July from Stantec. The motion passed 4-0.*

Pond on Hewins Street: D. Ward contacted the owner and was informed that they had worked with Natural Resources Conservation Service to build a pond for Agricultural use and they applied for a Determination of Applicability in 2007, which was granted by the Commission. D. Ward asked the secretary to check the files and report back.

59 County Road: Jennifer Smith was present with a Request for Determination of Applicability for the Commission to review at their next meeting. Ms. Smith is under contract to purchase the property which needs a new septic system. The Commission scheduled a site visit for July 14, 2014 @ 5pm.

Forest Cutting Plan-Cooper Hill Road: Curtis Rand, the owner of the property was present. D. Ward and H. Chezar conducted a site visit with the owner prior to the meeting and recommended that he speak to Tom Ryan and also contact a professional consultant to review the stream crossing policy and procedures allowed under the Forest Management Program. A discussion ensued about the stream crossing and the truck road. The Commission is unsure if the current stream crossing is in violation under the Forest Management Plan. The Commission will contact Mr. Rand to follow up on the progress.

Minutes: The Commission reviewed draft meeting minutes from May 27, 2014. **D. Ward motioned, with a second from J. Collingwood, Sr. to accept and approve the May 27, 2014 minutes as written. The motion passed 4-0.**

The Commission reviewed draft meeting minutes from June 9, 2014. **H. Chezar motioned, with a second from C. Blackburn to accept and approve the June 9, 2014 minutes as written. The motion passed 4-0.**

Mail: The Commission reviewed an email dated 6/18/14 from Lycott Environmental regarding treatment notification for Perlman Pond. J. Collingwood, Sr. met with Lycott Environmental on 6/11/14 for a site visit and discussed concerns about a possible leak in the dam. On that date no chemical application was made because treatment was not necessary. Lycott is asking the Commission for approval to conduct a site visit on 6/30/14 and to treat the pond if needed. A discussion ensued about sending a letter to Mr. Perlman with our concerns about the possible leak in the dam and to ask him to repair it if necessary. **H. Chezar motioned, with a second from D. Ward to contact Mark Stinson at MassDEP and ask if SCC has the authority to require the owner of the pond to make necessary repairs to the dam. The motion passed 4-0.**

The secretary will contact Mr. Stinson and will to reply to Lycott Environmental and inform them that the Commission will not be at the site visit on 6/30/14, but to grant them permission to treat the pond if necessary.

Upcoming Conferences and Mail: Upcoming conferences were discussed.

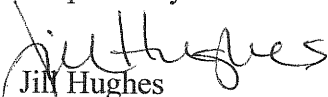
Bills Pending: The Commission approved and signed payment to pay bills.

Adjournment: There being no further business before the Commission this evening, **H. Chezar motioned, with a second from J. Collingwood, Sr. to adjourn the meeting. The motion passed 4-0.**

The meeting adjourned at 8:10 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Sign in sheet, Draft meeting minutes from 5/27/14 and 6/9/14, 6/23/14 email regarding Forest Cutting Plan on Cooper Hill Rd, 6/18/14 email from Lycott Environmental-treatment of Perlman Pond, RDA application for Jennifer Smith 59 County Rd.

Respectively submitted by:


Jill Hughes
Recording Secretary